

# 14<sup>th</sup> Annual HARLEM INTERNATIONAL FILM FESTIVAL (Hi)

May 16-19, 2019

## FILM & SCREENPLAY ENTRY FORM

*Please print clearly or type all fields relevant to the submitted work. Include both this page and the last page in your application (keep second page for your records).*

TITLE OF FILM / SCREENPLAY: \_\_\_\_\_

TITLE IN ENGLISH: \_\_\_\_\_

DIRECTOR/S: \_\_\_\_\_

WRITER/S: \_\_\_\_\_

PRODUCER/S: \_\_\_\_\_

COUNTRY OF PRODUCTION: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

PHONE: \_\_\_\_\_ ALTERNATE PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PRODUCTION COMPANY: \_\_\_\_\_

FILM WEBSITE: \_\_\_\_\_

YEAR COMPLETED (does not affect film's selection): \_\_\_\_\_

TOTAL RUNNING TIME (including titles and credits): \_\_\_\_\_

LANGUAGE(S): \_\_\_\_\_ must include subtitles if not in English.

CATEGORY (Please select ALL that apply):

Feature  Short  Narrative  Documentary  Virtual Reality/Experimental

Animation  Music Video  Youth  Webisode  World Cinema

Hi-Sci Youth Cinema Lab  Feature Screenplay  Short Screenplay

PRODUCTION FORMAT:  35mm  HD  Other: \_\_\_\_\_

PRESENTATION FORMAT:  35mm  DCP  HD  Other: \_\_\_\_\_

ASPECT RATIO: Film  1.33  1.66  1.85  Anamorphic  4:3  16:9

BRIEF SYNOPSIS (50 words or less – Continue on reverse if necessary) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If selected, will your film have its world premiere at Harlem International?  Yes  No

If not, indicate any premiere status it might still have:  North America  U.S.

East Coast  Regional  New York  Manhattan  Harlem. List any other festivals, public screenings, or awards to date \_\_\_\_\_

\_\_\_\_\_

Was your film shot in or about Harlem, Upper Manhattan or the Bronx?  Yes  No  
and/or featuring local-based crew or key cast member/s?  Yes  No

If so, who? \_\_\_\_\_

and from where? \_\_\_\_\_

## RULES & REGULATIONS

*You need not submit this page, but it is advisable to keep it for your records.*

**Date of Production:** All work is open for review regardless of when it was produced. **Harlem International Film Festival (Hi)** accepts and exhibits works regardless of completion date. Works in progress are also accepted in their most complete state, but *only* during the late and extended deadline periods, however, these must be close to completion and, upon selection, the final version must be approved.

**Production Format:** **Hi** previews, accepts and showcases films completed in any media format – film, video or digital. If accepted, the producer agrees to provide the Festival with the presentation format indicated on their entry form unless the Festival expressly specifies that another format is required for the film's scheduled screening(s).

**Submission:** All preview copies of films are preferred to be submitted online, password protected or otherwise secured against public viewing through a service such as Vimeo or Youtube in English or with English subtitles. If this is not possible it is acceptable to send a DVD or quicktime file. If entering multiple works, please clearly label each and submit with separate entry forms and full payment for the appropriate film category and deadline. While we will attempt to contact you if the media you provide does not play, we cannot guarantee you a response in time for you to provide a new link or DVD. All fees are non-refundable.

**Selection:** **Hi** reserves the right to determine eligibility and selection of any project submitted. All final program determinations will be made by the Official Selection Committee. Once a film or script is selected for presentation, it is no longer possible to retract the work from the festival program. **Hi** will pay no fees to exhibit the work in its entirety. It is the responsibility of the Writers/Producers of the Screenplay Finalists to furnish the cast with an adequate number of pages for them to properly be able to perform the scene reading during the Screenplay Competition.

**Notification:** Applicants will be notified in writing and/or by April 4, 2019. It is important to make sure you include contact information that will be valid at time of notification.

**Loss and Damage:** Every precaution will be taken to safeguard all materials while in the possession of the Festival. However, we cannot accept or assume responsibility in the event of loss or damage.

**Possession:** All submitted preview materials become the sole property of **Hi** and will not be returned. Exhibition prints or tapes will be returned within 30 days after the festival, with payment to be arranged by the filmmaker.

**Promotion:** If your film or script is selected, you allow **Hi**, its subsidiaries and/or affiliates the use of any and all submitted media, stills or promotional information to advertise **Hi** or its partner's events including, but not necessarily limited to, your presentation.

## CERTIFICATE OF COMPETITION

I have read, understand and agree to all of the Harlem International Film Festival (**Hi**) Rules & Regulations. I state that I am authorized to submit this film or screenplay to **Hi** for consideration. I hereby release the Festival from all responsibility for the loss of or damage to submitted materials.

I warrant that there are no disputes regarding the ownership of the submission. I also warrant the submitted material does not defame or invade the rights of any person living or dead and I fully indemnify **Hi** against any claim(s) made for such violations of law.

I understand that failure to adhere to the Festival rules will result in disqualification and forfeiture of entry fee.

I agree to hold **Hi** harmless from and defend them against all claims, demands, losses, damages, judgments, liabilities and expenses (including attorney fees) arising out of or in connection with any and all claims of third parties, whether or not they are groundless.

To the best of my knowledge, all of the statements herein are true and correct.

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

### ENTRY FEES and APPROPRIATE DEADLINES

Feature length films are considered Documentaries and Screenplays over 45 minutes/pages and Narrative Films over 60 minutes. Youth films must have been completed while director and/or key cast were under 21. All work must be received, NOT POSTMARKED, by the according dates and include any related fees listed on the official festival website at **HarlemFilmFestival.org**

### FILM ENTRY CHECKLIST

- Pages 1 & 3 of the completed entry form, including signed *Certificate of Competition*
- Secure online link to view film \_\_\_\_\_
- Screenplays should be submitted as a digital file (preferred) to the below email address or as a hard copy mailed to postal address below
- Appropriate Entry Fee (indicated at **HarlemFilmFestival.org**)

You may send your application materials with files or links to your work to **info@HarlemFilmFestival.org** and send your completed entry form, along with appropriate entry fee and any other relevant materials to:

**Harlem International Film Festival**  
**2214 Frederick Douglass Blvd. #333**  
**New York, NY 10026**  
**USA**